

MINUTES
TOWN OF EAST FISHKILL
TOWN BOARD MEETING
JANUARY 11, 2018
7:00 p.m.

REGULAR BOARD MEETING

The Town of East Fishkill's Town Board Meeting on January 11, 2018 was called to order at 7:00 p.m. by Supervisor Nick D'Alessandro with the Pledge of Allegiance to the Flag.

Supervisor's Announcements

Supervisor D'Alessandro stated that this is the reorganization meeting where they do all of the housekeeping and appointments and adoptions for conducting business for the upcoming year. He wished a happy new year to all of the employees and families in the community. He congratulated all those who were sworn in at the ceremony on Saturday and the justices who officiated the ceremony. He also thanked Gina Grippo for her hard work on the event and Father McLachlan from St. Columba for the invocation.

Supervisor D'Alessandro stated it is a privilege to service as supervisor and they are blessed with hard-working dedicated employees. He also thanked all of the community volunteers that the town has.

Roll Call: Supervisor D'Alessandro asked Town Clerk Hurray to call the rolls.

Board Members in Attendance were

Emanuele	Peter	Thomas	Nicholas
Marinero	Cassidy	Franco	D'Alessandro

Also in attendance were:

Tom Wood, Attorney; Scott Bryant, Engineer; and Mark Pozniak, Comptroller.

Resolutions and Appointments:

- 1) Confirm Receipt of Appointment of Deputy Supervisor and Administrative Assistant by Supervisor**

RESOLUTION
**(CONFIRM RECEIPT OF APPOINTMENT OF DEPUTY SUPERVISOR
AND SECRETARY TO THE SUPERVISOR)**

WHEREAS, the Town Supervisor has submitted his request to appoint Peter Cassidy as his Deputy Supervisor, and

WHEREAS, the Town Supervisor has also submitted his request to appoint Gina Grippo as Secretary to the Supervisor; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby confirm receipt of the Town Supervisor's appointments.

BE IT FURTHER RESOLVED, BE IT FURTHER RESOLVED, that said Gina Grippo be and hereby is to be compensated at the rate \$21.15/per hour and shall receive all other fringe benefits as provided to the CSEA members.

Motion to confirm receipt of Appointment of Peter Cassidy Deputy Supervisor and Gina Grippo as Administrative Assistant to the Supervisor: Board Member Franco. Seconded: Board Member Marinaro. All voted in favor. Motion carried.

Board Member Marinaro asked if he could make a statement regarding transparency and the cost of government. He stated he considers the tax cap a positive influence on controlling spending within a government. He passed out a presentation regarding the comparison of how the immediate localities spend their tax dollars. He reviewed salary comparisons between East Fishkill and Wappingers Falls. He strongly believes that if they decrease their expenses, they will not have to raise taxes. He wants to be sure the public knows the cost of operating the town and supplying the services.

Supervisor D'Alessandro stated it is expensive to run government. You get what you pay for and East Fishkill is lucky to have good professionals to provide these services. There are some positions that are done as shared services. There is also the possibility of shared personnel within the building and that will be discussed with department heads. He is looking towards a very productive year.

Attorney Wood stated that the Town of Wappingers has a village in it and there are separate budgets and taxes for those officials. It is their own level of government that the taxpayers pay additionally for.

2) Re- Appoint:

- a. Town Attorney**
- b. Town Comptroller**
- c. Legislative Aide to Town Board**
- d. Audio Video Technician**
- e. Renew Shared Services for Planner**
- f. Renew Shared Services for Assessor**
- g. Renew Registrar of Vital Statistics, Deputy and Sub-Registrar**

RESOLUTION
(APPOINTING THE TOWN ATTORNEY)

WHEREAS, the Town Board previously has established the office of the Town Attorney pursuant to NYS Town Law; and

WHEREAS, it is the desire of the Town Board to appoint a Town Attorney for the term of 2018-2019;

NOW, THEREFORE, BE IT RESOLVED, that Thomas F. Wood, Esq. of East Fishkill be and hereby is reappointed as the Town Attorney of the Town of East Fishkill for 2018-2019 term; and

BE IT FURTHER RESOLVED, that said Thomas F. Wood, Esq. shall be compensated as an employee of the Town for 16 hours per week at the rate of \$160.00 per hour, said time records to be maintained by the Town Supervisor; and

BE IT FURTHER RESOLVED, that the Town Attorney be and hereby is authorized within the budgetary limits fixed by the Town Board to retain attorneys in various specialties as needed by the Town during the course of the calendar year subject to the approval of the Town Supervisor and notice thereof to the Town Board.

VOTE:

Voting

Councilman Cassidy	Aye
Councilman Franco	Aye
Councilman Marinaro	Opposed
Supervisor D’Alessandro	Aye

Motion to appoint Town Attorney: Board Member Franco. Seconded: Board Member Cassidy. Board Member Marinaro voted nay, all others voted aye. Motion carried.

RESOLUTION
(RE-APPOINTING A TOWN COMPTROLLER AND
APPOINTING DEPUTY COMPTROLLERS)

WHEREAS, the Town Board has previously established the office of Town Comptroller in accordance with the provisions of Town Law of the State of New York; and

WHEREAS, it is the desire of the Town Board to re-appoint the Town Comptroller for the years 2018-2019; and

NOW, THEREFORE, BE IT RESOLVED, that Mark Pozniak be and hereby is re-appointed as the Town Comptroller of the Town of East Fishkill; and

BE IT FURTHER RESOLVED, that said Comptroller will be paid \$106,245.

Motion to appoint Town Comptroller: Board Member Cassidy. Seconded: Board Member Franco. All voted in favor. Motion carried.

RESOLUTION
(RE-APPOINT LEGISLATIVE AIDE TO THE TOWN BOARD)

WHEREAS, Civil Service Law allows the appointment of a person as a Legislative Aide to assist the Town Board in properly managing the Town and various operations thereof; and

WHEREAS, the Town Board would like to appoint a Legislative Aide to continue working in the Police Department, assist in Finance and to perform such other functions as are assigned on a regular basis by the Town Board and Town Supervisor; and

NOW, THEREFORE, BE IT RESOLVED, that Claire Hurley, residing in Wappingers Falls be appointed for 2018 as the Legislative Aide to the Town Board; and

BE IT FURTHER RESOLVED, that she shall be paid \$16.26 per hour and benefits shall be provided in accordance with the Towns established policy on benefits.

Motion to appoint Legislative Aide to the Town Board: Board Member Franco. Seconded: Board Member Cassidy. All voted in favor. Motion carried.

RESOLUTION
(CONTINUING SHARED SERVICES FOR TOWN PLANNING)

WHEREAS, the Town previously entered into an Intermunicipal Agreement with the Town of Cortlandt to share professional planning services; and

WHEREAS, Michelle Robbins AICP serves as a part-time Planner for the Town of East Fishkill on a two-fifths basis per week; and

WHEREAS, it is the desire of the Town to continue said arrangement;

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor be and hereby is authorized to execute an agreement continuing the arrangement

with the Town of Cortlandt sharing the services of a principal Planner, Michelle Robbins by paying two-fifths of her annual costs and salary; and

BE IT FURTHER RESOLVED, that the salary and benefits administration shall be with the Town of Cortlandt.

Motion to renew the Shared Services Agreement for the Planner: Board Member Cassidy. Seconded: Board Member Franco. All voted in favor. Motion carried.

RESOLUTION
**(AUTHORIZING THE CONTINUATION OF
SHARED SERVICES FOR THE TOWN ASSESSOR)**

WHEREAS, at the time that the Town undertook re-evaluation, it entered into an agreement with the City of Beacon sharing the services of the Town Assessor who also serves as the City of Beacon Assessor; and

WHEREAS, it is the desire of the Town Board to continue the shared services wherein Beacon pays a prorated share of the costs of salary, benefits, etc. of the Assessor;

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be and hereby is authorized to execute any required extension agreements in order to continue the shared service of Assessor with the City of Beacon – Kathleen Martin.

Motion to renew the Shared Services Agreement for the Assessor: Board Member Cassidy. Seconded: Board Member Franco. All voted in favor. Motion carried.

RESOLUTION
(RENEW THE REGISTRAR OF VITAL STATISTICS)

WHEREAS, under NYS Law, the Town Board designates a Registrar of Vital Statistics to keep records of all births and deaths within the Town; and

WHEREAS, it is the desire of the Town Board to designate said official, deputy and sub-deputy;

NOW, THEREFORE, BE IT RESOLVED, that Carol Hurray be and hereby is designated as the Registrar of Vital Statistics for calendar years 2018-2019; and

NOW, THEREFORE, BE IT RESOLVED, that Caroline Ciaccio be and hereby is designated as the Deputy Registrar of Vital Statistics for calendar year 2018-2019; and

BE IT FURTHER RESOLVED, that Regina Ferrucci be and hereby is designated as the Sub-Registrar of Vital Statistics for calendar year 2018-2019; and

BE IT FURTHER RESOLVED, that said Registrar shall be compensated by receiving the payment tendered to the Town for the cost of the documents issued in accordance with NYS Law.

Motion to renew Registrar of Vital Statistics, Deputy and Sub-Registrar: Board Member Cassidy. Seconded: Board Member Franco. All voted in favor. Motion carried.

Supervisor D'Alessandro asked that the motion for the audio video technician be held till the next meeting.

3) Banking:

- a. Designate Depositories**
- b. Designate Authorized Signatures**

RESOLUTION
(DESIGNATE THE OFFICIAL DEPOSITORIES OF THE TOWN)

WHEREAS, the Town Board must authorize the official depositories of the Town; and

WHEREAS, the Town Comptroller has recommended that the Tompkins Mahopac Bank be continued as the principal depository of the Town and that other banking institutions be authorized by the Board for the deposit of money based upon competitive interest rates;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby designate the Tompkins Mahopac Bank, with offices at Route 82, Hopewell Junction, New York as the official depository for the Town of East Fishkill for all official accounts of all public offices; and

BE IT FURTHER RESOLVED, that the following banking institutions which have offices within the Town be and hereby are authorized to be depositories of the Town for funds to be deposited by the Town Supervisor based upon competitive interest rate quotes given at the time of investment, to wit: Key Bank, Route 52; Chase Bank, Route 82; Wells Fargo Bank, Route 376; M&T Bank, Route 376 and the Rhinebeck Bank,

Route 52. Within the limits of FDIC Insurance or third party reciprocal collateralization.

BE IT FURTHER RESOLVED, that the deposits shall all be secured in accordance with Town Law.

RESOLUTION
(AUTHORIZING THE VARIOUS SIGNATORIES ON TOWN ACCOUNTS)

WHEREAS, the Town Board has previously designated the official depositories of the Town; and

WHEREAS, under NYS Town Law, the Supervisor is the authorized signer of said accounts; and

WHEREAS, Town Law authorizes the Town Board to establish alternate signers in the absence of the Supervisor; and

NOW THEREFORE BE IT RESOLVED, that all bank accounts maintained by the Town shall be subject to the control of the Town Supervisor who shall be the sole signer on said account; and

BE IT FURTHER RESOLVED, that Deputy Supervisor Peter Cassidy be and hereby is an authorized signer on said accounts in accordance with law in the absence or inability of the Supervisor to sign said accounts; and

BE IT FURTHER RESOLVED, the Town Board does hereby continue the requirement that all checks in excess of \$500,000.00 be countersigned by the Town Clerk.

Motion to designate Depositories and Authorized Signatures: Board Member Marinaro. Seconded: Board Member Cassidy. All voted in favor. Motion carried.

4) Designate Official Newspapers

RESOLUTION
(DESIGNATING THE OFFICIAL NEWSPAPER OF THE TOWN)

WHEREAS, Pursuant to Town Law the Town Board must designate an official newspaper to be used for the publication for all legal notices of various departments and agencies of the Town; and

WHEREAS, it is the desire of the Town Board to make such designations;

NOW, THEREFORE, BE IT RESOLVED, that the Southern Dutchess, a newspaper of general circulation, published within the County be and hereby is designated as the official newspaper of the Town of East Fishkill; and

BE IT FURTHER RESOLVED, that all legal notices of all boards within the Town shall be published in said newspaper; and

BE IT FURTHER RESOLVED, that when timing does not permit proper notice by the publication, Southern Dutchess News, then upon specific consent of the Supervisor, the Poughkeepsie Journal be and hereby is designated as the alternate official newspaper.

Motion to designate the official newspaper of the Town: Board Member Marinaro.
Seconded: Board Member Franco. All voted in favor. Motion carried.

- 5) Authorize Retaining Consultants:**
- a. Engineering**
 - b. Traffic**
 - c. Hydrogeologists**
 - d. Stormwater Consultant**

RESOLUTION
(AUTHORIZING CONSULTING ENGINEER SERVICES)

WHEREAS, the Town has previously selected, Morris Associates Engineering & Surveying Consultants, PLLC as the consulting engineer for the Town of East Fishkill; and

WHEREAS, the Town has also used the engineering services of Rennia Engineering Design, PLLC; and

WHEREAS, the Town Board is desirous of continuing their services; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Engineer and Town Supervisor be and hereby are authorized to effectuate the use of Morris Associates Engineering & Surveying Consultants, PLLC and Rennia Engineering Design, PLLC.

RESOLUTION
(RE-APPOINT HUDSON VALLEY ENGINEERING AS THE OFFICAL TOWN TRAFFIC CONSULTANT)

WHEREAS, the Town has previously selected Hudson Valley Engineering to be the Town's traffic consultant; and

WHEREAS, Hudson Valley Engineering, Beacon, New York has previously been authorized by the Town Board to perform the traffic survey with respect to the major state corridors and to make recommendations to the Town Board with respect to improvements to be requested by the Town of DOT; and

WHEREAS, it is the desire of the Town Board to have one traffic consultant to review any traffic issues that may need to be reviewed due to developments, applications, zoning changes, etc. that may be considered within the Town; and

NOW, THEREFORE, BE IT RESOLVED, that Hudson Valley Engineering of Beacon, New York be and hereby is designated as the official Town of East Fishkill traffic consultant for calendar year 2018;

BE IT FURTHER RESOLVED, that said traffic consultant shall be utilized by the Planning Board, Zoning Board and any other Board requiring traffic studies to be performed; and

BE IT FURTHER RESOLVED, that when the traffic studies are performed on behalf of an application pending before a Board, the cost of same shall be paid by the escrow account established by the applicant in accordance with other sections of Town Law and the applicant may utilize said traffic study as their own; and

BE IT FURTHER RESOLVED, that the Supervisor be and hereby is authorized to implement the policy to effectuate the use of Hudson Valley Engineering as the Town of East Fishkill's traffic consultants.

RESOLUTION
(EXTEND CONTRACT FOR A HYDROGEOLOGIST)

WHEREAS, the Town has previously selected Legette, Brashears & Graham, Inc. (LBG) to be the Town's Hydrogeologist consultant; and

WHEREAS, Legette, Brashears & Granham, Beacon has previously been authorized by the Town Board to perform hydrology studies; and

NOW, THEREFORE, BE IT RESOLVED, that Legette, Brashears & Graham, Inc. (LBG) be and hereby is authorized by the Town Board with respect to hydrology studies in the Town; and

BE IT FURTHER RESOLVED, that the Town Engineer and Town Supervisor be and hereby are authorized to effectuate the use of Legette, Brashears & Graham (LBG).

RESOLUTION
(AUTHORIZE RETAINING STORMWATER CONSULTANT)

WHEREAS, the Town has previously selected Stormwater Management Consultants, Inc. to prepare the MS-4 annual report with respect to the MS-4 permit and requirements of the New York State DEC; and

NOW, THEREFORE, BE IT RESOLVED, Stormwater Management Consultants, Inc. be and hereby is authorized by the Town Board with respect to MS-4 requirements in the Town; and

BE IT FURTHER RESOLVED, that the Town Engineer and Town Supervisor be and hereby are authorized to effectuate the use of Stormwater Management Consultants, Inc.

Motion to retain the consultants to the Town: Board Member Cassidy. Seconded: Board Member Franco. All voted in favor. Motion carried.

- 6) Appoint Members and Designate Chairs as Necessary:**
- a. Planning Board**
 - b. Zoning Board**
 - c. ARB**
 - d. CAC**
 - e. Ethics**
 - f. Board of Assessment Review**

Resolution
(RE-APPOINTING TERMS FOR VARIOUS BOARDS/COUNCIL)

WHEREAS, the Town has previously established an Architecture Review Board, a Recreation Advisory Board, a Conservation Advisory Council, Ethics Board and an Board of Assessment; and

WHEREAS, the terms of office for all of the members on the CAC and Ethics Board has expired on December 31, 2017 and the new term would expire December 31, 2018;

WHEREAS, it is the desire of the Town Board to re-appoint said members;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the following persons be and hereby are re-appointed as members of the Conservation Advisory Council;

- 1. Brent Feldweg
- 2. Daniel Troge

3. Peter Berasi
4. Frederick Wells
5. Charles McLeod
6. Susan Townsend

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the following persons be and hereby are re-appointed as members of the Ethics Board;

1. Deborah McCaffery
2. Clare Moran
3. William Scampoli
4. Christine Ryan
5. Charles Schuler

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the following persons be and hereby is re-appointed as members of the Architecture Review Board member for two years;

1. Paul Pesavento
2. Susan Blodgett
3. Al Lemke
4. Dave Bushey
5. Saadurius Hamdi
6. John Magnotta

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the following person be and hereby is re-appointed as a member of the Zoning Board member for five years;

1. Jim Maier 12/31/2022

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the following person be and hereby is re-appointed as a member of the Board of Assessment for five years;

1. Jay Pantaleo 9/30/2022

VOTE:

Voting

Councilman Cassidy	Aye
Councilman Franco	Aye
Councilman Marinaro	Abstain
Supervisor D'Alessandro	Aye

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be and hereby designates the following liaisons to boards and committees:

Councilman Cassidy – Highway Department
Councilman Franco – Recreation Department
Councilman Marinaro – Police Department

BE IT FURTHER RESOLVED, that all members of the Town Board be and hereby are authorized to attend meetings of any board or agency of the Town upon notice to the official liaison who may also be attending.

Motion to receive and file Supervisor’s Designation of Departmental Liaisons: Board Member Marinaro. Seconded: Board Member Franco. All voted in favor. Motion carried.

8) Authorize Supervisor to sign Personal Service Agreements within budgetary lines

RESOLUTION
(AUTHORIZING THE SUPERVISOR TO SIGN PERSONAL SERVICE AGREEMENT WITHIN BUDGETARY LINES)

WHEREAS, there are personal service agreements that are budgeted and require the Town Supervisor’s signature; and

WHEREAS, the Town Board is asked to authorize the Supervisor to sign any personal service agreements within the budget; and

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be and hereby is authorized to execute all personal service agreements as budgeted for 2018.

Motion to authorize Supervisor to sign personal service agreements within budgetary lines: Board Member Cassidy. Seconded: Board Member Franco. All voted in favor. Motion carried.

9) Accept Agenda Format for Town Board Meetings

RESOLUTION
(ACCEPT AGENDA FORMAT FOR TOWN BOARD MEETINGS)

WHEREAS, the Town Supervisor has proposed a change in the Town Board agenda format; and

WHEREAS, a copy of said proposal was sent to the Town Board for their review; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board accepts the new format of the agenda.

Motion to accept agenda format for Town Board meetings: Board Member Franco. Seconded: Board Member Cassidy. All voted in favor. Motion carried.

10) Designate Insurance Broker for 2018

RESOLUTION
(DESIGNATE INSURANCE BROKERS OF RECORD FOR CALENDAR YEAR 2018)

WHEREAS, the Town Board on an annual basis needs to maintain insurance for coverage for the Town; and

WHEREAS, it is the desire of the Town Board to designate Town brokers of record;

NOW, THEREFORE, BE IT RESOLVED, that Spain Agency be and hereby are designated as the Town's brokers of record for Commercial Coverage and Worker's Compensation; and

NOW, THEREFORE, BE IT RESOLVED, that Dutchess County Agent be and hereby is designated as the Town's broker of record for Health Insurance; and

BE IT FURTHER RESOLVED, that Marshall & Sterling be and hereby is designated as the Town's insurance broker of record with respect to the Town's Disability insurance.

Motion to designate Insurance Broker for 2018: Board Member Franco. Seconded: Board Member Cassidy. All voted in favor. Motion carried.

11) Authorize Attendance at NYS Association of Towns Training for Town Officials

(AUTHORIZING THE ATTENDANCE AT THE ASSOCIATION OF TOWN FOR VARIOUS TOWN OFFICIALS)

WHEREAS, the Association of Towns of the State of New York, of which the Town of East Fishkill is a member, conducts their annual meeting and training sessions on February 18, 2018 to February 21, 2018; and

WHEREAS, by Town Law officers and officials of the Town are authorized to attend said function;

NOW, THEREFORE, BE IT RESOLVED, the Town Board does hereby authorize officials and employees as approved by the Town Supervisor to attend the Association of the State of New York Annual Meeting on February 18, 2018 to February 21, 2018; and

BE IT FURTHER RESOLVED, that one voting member is hereby designated as the official voting delegate of the Town of East Fishkill; and

BE IT FURTHER RESOLVED, that the 2018 membership for the Town is approved.

Motion to authorize attendance at New York State Association of Towns training for town officials: Board Member Cassidy. Seconded: Board Member Franco. All voted in favor. Motion carried.

12) Adopt Salary Resolution

RESOLUTION
(SETTING SALARIES FOR TOWN EMPLOYEES)

WHEREAS, it is the role of the Town Board to fix all compensation for Town employees and officials; and

WHEREAS, the Town Board has received rates for all of the Officials, Seasonal and Part-time positions for 2018; and

NOW, THEREFORE, BE IT RESOLVED, that the elected officials of the Town shall be paid in accordance with the amounts set forth in the 2018 adopted budget; and

BE IT FURTHER RESOLVED, that the salaries as provided for in the contractual agreement between the Town and the East Fishkill Police Benevolent Association shall be paid in accordance therewith; and

BE IT FURTHER RESOLVED, that the salaries as provided for in the contractual agreement between the Town and the CSEA shall be paid in accordance therewith; and

BE IT FURTHER RESOLVED, that all other Officials, Seasonal and Part-time employees of the Town shall be paid in accordance with the schedule attached hereto.

VOTE:

Voting

Councilman Cassidy

Aye

Councilman Franco

Aye

Councilman Marinaro Opposed
Supervisor D'Alessandro Aye

Motion to adopt salary resolution: Board Member Cassidy. Seconded: Board Member Franco. Board Member Marinaro voted nay. All others voted in favor. Motion carried.

13) Authorize Supervisor to sign IMA's and contracts for services with agencies as budgeted in 2018

RESOLUTION
(AUTHORIZING THE SIGNING OF AN INTERMUNICIPAL AGREEMENT AND CONTRACTS FOR SERVICES WITH AGENCIES)

WHEREAS, The Supervisor signs Intermunicipal Agreements and contracts annually for services with agencies as budgeted; and

WHEREAS, the Town Board is asked to authorize the Supervisor to sign all Intermunicipal Agreements and contracts that are in the 2018 budget;

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be and hereby is authorized to execute all Intermunicipal Agreements and contracts for services with agencies as budgeted in 2018.

Motion to authorize Supervisor to sign IMA's and contracts for services with agencies as budgeted in 2018: Board Member Cassidy. Seconded: Board Member Marinaro. All voted in favor. Motion carried.

14) Authorize refunds of fees by Supervisor

RESOLUTION
(AUTHORIZING THE SUPERVISOR TO REFUND FEES IN BUILDING AND PLANNING APPLICATIONS)

WHEREAS, from time to time applicants apply to the Planning and Zoning Boards and pay their requisite application fees; and

WHEREAS, sometimes they later decide not to pursue the application, or in the alternative they realize they cannot make the modifications proposed and request that their application fee be refunded; and

WHEREAS, there are other situations where certain equity would provide that the Town modify the existing fee and give credit for prior fees, etc.

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be and hereby is authorized to refund fees on withdrawn building and planning permits and to

modify building permit fees where necessary in amounts not to exceed \$1,000.00 without the further approval of the Town Board; and

BE IT FURTHER RESOLVED, that said adjustments shall reflect retaining sufficient funds to cover any Town expenses incurred up to the point of the withdrawal of the application or modification of the building permits.

Motion to authorize refunds of fees by Supervisor: Board Member Franco.
Seconded: Board Member Marinaro. All voted in favor. Motion carried.

15) Authorize request for proposals for water/sewer operators

RESOLUTION

(REQUEST FOR PROPOSALS FOR A WATER/SEWER OPERATORS)

WHEREAS, the Town maintains 13 water districts and 6 sewer districts; and

WHEREAS, it is necessary to have duly licensed operators who will monitor said systems and preform small repairs and maintenance work thereon; and

WHEREAS, the Town would like to request proposals from various operators with respect to their charges for this service; and

WHEREAS, it is the desire of the Town Board to receive proposals for said services; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk be and hereby is authorized to circulate and advertise a request for professional services for water and sewer operators; and

BE IT FURTHER RESOLVED, that upon receipt of said proposals, the Town Engineer shall review and evaluate the same and shall provide the representatives of the Town Board with a recommendation and all of the resumes for their independent review; and

BE IT FURTHER RESOLVED, that the Town Board will choose the appropriate operator(s) at a later date.

Motion to authorize request for proposals for water/sewer operators: Board Member Franco. Seconded: Board Member Marinaro. All voted in favor. Motion carried.

16) Authorize request for proposals for annual auditors

RESOLUTION

(AUTHORIZING THE REQUEST FOR PROPOSALS)

WHEREAS, the Town obtains an auditing company to perform the annual audit; and

WHEREAS, it is the desire of the Town Board to advertise and request proposals from vendors providing said service;

NOW, THEREFORE, BE IT RESOLVED, that it is in the best interest of the Town to advertise for these proposals so that there be a wider selection and competition.

BE IT FURTHER RESOLVED, that the Supervisor be and hereby is authorized to advertise for requests for proposals for Auditing Services for the Town's Financial Audit 2018.

BE IT FURTHER RESOLVED, that said proposals shall be received, evaluated by the Supervisor and a summary report shall be provided to the Town Board.

Motion to authorize request for proposals for annual auditors: Board Member Franco. Seconded: Board Member Cassidy. All voted in favor. Motion carried.

17) Authorize Quarterly Rates and Fees for Water and Sewer

RESOLUTION

(AUTHORIZE QUARTERLY RATES AND FEES FOR WATER AND SEWER)

WHEREAS, it is necessary for the Town Board to authorize the quarterly rates for the water and sewer districts; and

WHEREAS, the minimum quarterly usage for water has reduced from 8,000 gallons per quarter to 7,000 gallons per quarter; and

WHEREAS, the Town Board has received and reviewed the water and sewer rates; and

NOW, THEREFORE, BE IT RESOLVED, the Town Board does hereby authorize the water and sewer rates for 2018.

Motion to authorize quarterly rates and fees for water and sewer: Board Member Cassidy. Seconded: Board Member Marinaro. All voted in favor. Motion carried.

Board Member Marinaro stated he will not be taking his pay increase.

Motion for Adjournment: Time: Motion to adjourn at 7:36 PM: Board Member

Franco. Seconded: Board Member Marinaro. All voted in favor. Motion carried.

Regular Town Board Meeting:

January 25, 2018

Respectfully Submitted by Julie J. Beyer on behalf of Town Clerk Carol A. Hurray
– January 16, 2018