



**TOWN OF EAST FISHKILL
BUILDING AND ZONING DEPARTMENT**

330 Route 376, Hopewell Junction, NY 12533
(845) 221-2427 Fax (845) 227-4018
<http://www.eastfishkillny.org>

FOOTING INSPECTION REQUEST

Property Address: _____

Builder Name: _____ Building Permit#: _____

IMPORTANT NOTES: No inspection will be performed if the yellow construction permit card and the street address/lot number are not properly posted and visible near the road.

ALL FOOTINGS MUST BE INSPECTED PRIOR TO BEING POURED; THIS INCLUDES SUPPORT COLUMN FOOTINGS (E.G., LOLLY COLUMN) AND DECK FOOTINGS.

- | | |
|--|--|
| <input type="checkbox"/> Erosion controls, if required, must be in place prior to any excavating commencing at the site. | <input type="checkbox"/> All footings must be a minimum of 42" below the finished grade. |
| <input type="checkbox"/> All footings must be on undisturbed natural soils or on engineered fill (Engineered fill requires engineer's certification and compaction testing prior to pouring.) NOTE: If the soil conditions are questionable, the Building Inspector may require engineer's certification and compaction testing prior to pouring. | <input type="checkbox"/> All footings must be constructed as per the Approved Plans (i.e., correct width and depth, re-bar installed, keyway of required). |
| <input type="checkbox"/> During freezing temperatures the soil under the footings must be prevented from freezing prior to pouring and the poured footing must be protected from freezing until the footing is cured. | <input type="checkbox"/> The installation of a Superior Wall foundation system requires that the gravel base be inspected by the Building Department prior to the walls being set in place, and requires certification (the certification must indicated the date and time the field inspection was made) of the installation by a NYS Licensed Engineer and that certification must be provided to the Building Department prior to any framing commencing |
| <input type="checkbox"/> The footings must be free of water, mud and loose soil prior to pouring. | |

Note: Not an exhaustive list – additional regulations may apply.

I, _____, have inspected the construction associated with the Building Permit listed
(Please print your name)
above and, to the best of my knowledge the construction has been completed as per the approved plans and is ready for inspection. I have also reviewed the footing inspection checklist above, and I understand that if the construction has not been completed as stated herein a re-inspection is required. A re-inspection fee will be charged for such inspection.

Signed: _____ Date: _____
Owner or authorized agent

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PRE-POUR SLAB INSPECTION REQUEST

Property Address: _____

Builder Name: _____ Building Permit#: _____

IMPORTANT NOTES: No inspection will be performed if the yellow construction permit card and the street address/lot number are not properly posted and visible near the road. All previous required inspections must be on file with the Building Department or no inspection will be performed.

ALL SLABS MUST BE INSPECTED PRIOR TO POURING CONCRETE FOR THE FOLLOWING:

- Site must be ready.
- All footings must be on undisturbed natural soils or on engineered fill (Engineered fill requires engineer's certification and compaction testing prior to pouring). **NOTE: If the soil conditions are questionable the Building Inspector may require engineer's certification and compaction testing prior to pouring.**
- Vapor barrier must be in place.
- Reinforcement must meet or exceed plan specifications.

Note: Not an exhaustive list – additional regulations may apply.

I, _____, have inspected the construction associated with the Building Permit listed
(Please print your name)
above and, to the best of my knowledge the construction has been completed as per the approved plans and is ready for inspection. I have also reviewed the footing inspection checklist above, and I understand that if the construction has not been completed as stated herein a re-inspection is required. A re-inspection fee will be charged for such inspection.

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**FOOTING DRAINS AND WATER-PROOFING
INSPECTION REQUEST**

Property Address: _____

Builder Name: _____ Building Permit#: _____

IMPORTANT NOTES: No inspection will be performed if the yellow construction permit card and the street address/lot number are not properly posted and visible near the road. All previous required inspections must be on file with the Building Department or no inspection will be performed.

Backfilling the Foundation – The excavation outside the foundation shall be backfilled with soil that is free of organic material, construction debris, cobbles and boulders. The backfill shall be placed in lifts and compacted in a manner that does not damage the foundation or the waterproofing or damp-proofing material.

ALL FOOTING DRAINS/FOUNDATIONS MUST BE INSPECTED FOR THE FOLLOWING BEFORE FRAMING BEGINS:

- Footing drains must be visible in their entirety as per the approved plans.
- The footing drains must be properly pitched and must continue to daylight for termination, or the footing drains may terminate in other approved drainage systems that have been designed and/or approved by a NYS Licensed Engineer.
- The foundation must be constructed as per the approved plans and must be properly water-proofed.
- Anchor bolts must be installed in the foundation as per the approved plans, or if not specified in the approved plans anchor bolts must be installed to comply with at least minimum acceptable standards (i.e., anchor bolts are a minimum of ½” diameter and are spaced at a maximum of 6’ on enter).
- The installation of a Superior Walls foundation system requires certification of the installation and footing drains by a NYS Licensed Engineer and must be provided to the Building Department prior to any framing commencing.

Note: Not an exhaustive list – additional regulations may apply.

I, _____, have inspected the construction associated with the Building Permit listed
(Please print your name)
above and, to the best of my knowledge the construction has been completed as per the approved plans and is ready for inspection. I have also reviewed the footing inspection checklist above, and I understand that if the construction has not been completed as stated herein a re-inspection is required. A re-inspection fee will be charged for such inspection.

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PRE-POUR FOUNDATION (FROSTWALL) INSPECTION REQUEST

Property Address: _____

Builder Name: _____ Building Permit#: _____

IMPORTANT NOTES: No inspection will be performed if the yellow construction permit card and the street address/lot number are not properly posted and visible near the road. All previous required inspections must be on file with the Building Department or no inspection will be performed.

Backfilling the Foundation – The excavation outside the foundation shall be backfilled with soil that is free of organic material, construction debris, cobbles and boulders. The backfill shall be placed in lifts and compacted in a manner that does not damage the foundation or the waterproofing or damp-proofing material.

ALL FOUNDATIONS MUST BE INSPECTED PRIOR TO POURING CONCRETE FOR THE FOLLOWING:

- Forms must be accessible for visual inspection.
- All form work must be complete.
- The footings must be keyed for the foundation.
- Reinforcement, if specified, must meet or exceed plans.
- The certified 'As Built' survey showing the location of the foundation must be provided to the Building Department prior to any framing commencing, or prefabricated structures (Modular construction) being placed on the foundation.

Note: Not an exhaustive list – additional regulations may apply.

I, _____, have inspected the construction associated with the Building Permit listed
(Please print your name)
above and, to the best of my knowledge the construction has been completed as per the approved plans and is ready for inspection. I have also reviewed the footing inspection checklist above, and I understand that if the construction has not been completed as stated herein a re-inspection is required. A re-inspection fee will be charged for such inspection.

Signed: _____ Date: _____
Owner or authorized agent

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LEADER DRAINS INSPECTION REQUEST

Property Address: _____

Builder Name: _____ Building Permit#: _____

IMPORTANT NOTES: No inspection will be performed if the yellow construction permit card and the street address/lot number are not properly posted and visible near the road.

- Waterproofing is in place.
- Leader drains are in place, if applicable.

Note: Not an exhaustive list – additional regulations may apply.

I, _____, have inspected the construction associated with the Building Permit listed
(Please print your name)
above and, to the best of my knowledge the construction has been completed as per the approved plans and is ready for inspection. I have also reviewed the footing inspection checklist above, and I understand that if the construction has not been completed as stated herein a re-inspection is required. A re-inspection fee will be charged for such inspection.

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PRE-POUR UNDER-SLAB PLUMBING INSPECTION REQUEST

Property Address: _____

Builder Name: _____ Building Permit#: _____

IMPORTANT NOTES: No inspection will be performed if the yellow construction permit card and the street address/lot number are not properly posted and visible near the road. All previous required inspections must be on file with the Building Department or no inspection will be performed.

ALL SLABS FOUNDATIONS WITH UNDER-SLAB PLUMBING MUST BE INSPECTED PRIOR TO POURING SLAB CONCRETE FOR THE FOLLOWING:

- Plumbing must be exposed for visual inspection.
- Plumbing must be properly supported.
- DWV systems shall be tested on completion of the rough piping installation by water or air with no evidence of leakage. Either test shall be applied to the drainage system in its entirety or in sections after rough piping has been installed as follows:
 - WATER TEST: Each section shall be filled with water to a point not less than 10 feet (3048 mm) above the highest fitting connection in that section, or to the highest point in the completed system. Water shall be held in the section under test for 15 minutes before inspection. The system shall prove leak free by visual inspection.
 - AIR TEST: The portion under test shall be maintained at a gauge pressure of 5 PSI (34 kPa) or 10 inches of mercury column (2488 Pa). This pressure shall be held without introduction of additional air for a period of 15 minutes.
- Water-supply system testing. Upon completion of the water-supply system or a section thereof, the system, or portion completed, shall be tested and proved tight under a water pressure not less than the working pressure of the system; or, for piping systems other than plastic, by an air test of not less than 50 PSI (344 kPa). The water used for tests shall be obtained from a potable water source.

Note: Not an exhaustive list – additional regulations may apply.

I, _____, have inspected the construction associated with the Building Permit listed
(Please print your name)
above and, to the best of my knowledge the construction has been completed as per the approved plans and is ready for inspection. I have also reviewed the footing inspection checklist above, and I understand that if the construction has not been completed as stated herein a re-inspection is required. A re-inspection fee will be charged for such inspection.

Signed: _____ Date: _____
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FRAMING INSPECTION REQUEST

Property Address: _____

Builder Name: _____ Building Permit#: _____

IMPORTANT NOTES: No inspection will be performed if the yellow construction permit card and the street address/lot number are not properly posted and visible near the road. All previous required inspections must be on file with the Building Department or no inspection will be performed.

ALL FRAMING MUST BE INSPECTED FOR THE FOLLOWING:

- | | |
|--|---|
| <input type="checkbox"/> The certified as built survey showing the location of the foundation has been provided to the Building Department prior to framing. | <input type="checkbox"/> Headers have been constructed as per the approved plans and are properly supported. |
| <input type="checkbox"/> The construction has been completed as per the layout and all dimensions indicated on the approved plans. Note: Any changes from the approved plans would require that new plans be submitted to the Building Department for approval prior to the framing inspection. <u>Plan review fee applies.</u> | <input type="checkbox"/> Roof framing has been constructed as per the approved plans (roof pitch as per plans, rafter size and spacing, ridge beam size, collar ties size and spacing, and any required support posts have been installed, i.e., king posts). |
| <input type="checkbox"/> Safety rails must be installed where required (i.e., open stairwells). | <input type="checkbox"/> A copy of the truss certification must be available for the Building Inspector at the time of the framing inspection for any trusses installed. Note: Roof trusses must be properly anchored (hurricane clips). |
| <input type="checkbox"/> Girders have been constructed as per the approved plans and are properly supported at the beam pockets in the foundation (only steel or concrete allowed for support) and by Lolly columns or posts as required by the approved plans. Note: Lolly columns must be properly fastened top and bottom (lag bolts, welding, etc.). | <input type="checkbox"/> Chimney chases have been constructed as per the approved plans, are properly fire-stopped, and terminates above the roof at least the minimum dimension required. |
| <input type="checkbox"/> Sill plates must be properly anchored to the foundation. | <input type="checkbox"/> All fire-stopping has been properly installed (max. vertical distance – 8’ and max. horizontal distance – 20’). |
| <input type="checkbox"/> Wall assemblies have been constructed as per the approved plans. | <input type="checkbox"/> All stairways constructed on site (interior and exterior, basement stairs and deck stairs) must comply with the stair and rail requirements as specified in section 314, 315, and 316 of the New York State Residential Code. |
| <input type="checkbox"/> Floor and ceiling joist beams have been installed as per the approved plans (beam size and spacing). | |

Note: Not an exhaustive list – additional regulations may apply.

I, _____, have inspected the construction associated with the Building Permit listed above and, to the best of my knowledge the construction has been completed as per the approved plans and is ready for inspection. I have also reviewed the framing inspection checklist above, and I understand that if the construction has not been completed as stated herein a re-inspection is required. A re-inspection fee will be charged for such inspection.

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PLUMBING INSPECTION REQUEST

Property Address: _____

Builder Name: _____ Building Permit#: _____

IMPORTANT NOTES: No inspection will be performed if the yellow construction permit card and the street address/lot number are not properly posted and visible near the road. All previous required inspections must be on file with the Building Department or no inspection will be performed.

PLUMBING FACILITIES WILL BE CHECKED FOR:

- The plumbing has been completed as per the layout on the approved plans.
- The materials used comply with code requirements (i.e., type of copper, type of PVC, type of solder, etc.).
- DWV systems shall be tested on completion of the rough piping installation by water or air with no evidence of leakage. Either test shall be applied to the drainage system in its entirety or in sections after rough piping has been installed as follows:
 - WATER TEST: Each section shall be filled with water to a point not less than 10 feet (3048 mm) above the highest fitting connection in that section, or to the highest point in the completed system. Water shall be held in the section under test for 15 minutes before inspection. The system shall prove leak free by visual inspection.
 - AIR TEST: The portion under test shall be maintained at a gauge pressure of 5 PSI (34 kPa) or 10 inches of mercury column (2488 Pa). This pressure shall be held without introduction of additional air for a period of 15 minutes.
- Water-supply system testing. Upon completion of the water-supply system or a section thereof, the system, or portion completed, shall be tested and proved tight under a water pressure not less than the working pressure of the system; or, for piping systems other than plastic, by an air test of not less than 50 PSI (344 kPa). The water used for tests shall be obtained from a potable water source.
- All fire-stopping has been properly installed (i.e., floor penetrations fire-stopped, penetrations through fire rated walls fire-stopped, etc.).
- Any drilling or notching of structural members for the installation of plumbing must not compromise the structural integrity and must be in compliance with all applicable codes and standards regulating drilling and notching.
- Plumbing including gas piping must be properly supported, and must be protected from physical damage (i.e., protected from nails or screws with steel plates, protected from freezing, etc.).
- Gas piping must be installed and pressure tested in conformance with all applicable codes and regulations.
- Drains have accessible clean out's installed where required.
- Vent termination has been extended through the roof.

Note: Not an exhaustive list – additional regulations may apply.

I, _____, have inspected the construction associated with the Building Permit listed
(Please print your name)

above and, to the best of my knowledge the construction has been completed as per the approved plans and is ready for inspection. I have also reviewed the footing inspection checklist above, and I understand that if the construction has not been completed as stated herein a re-inspection is required. A re-inspection fee will be charged for such inspection.

Signed: _____ Date: _____

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INSULATION INSPECTION REQUEST

Property Address: _____

Builder Name: _____ Building Permit#: _____

IMPORTANT NOTES: No inspection will be performed if the yellow construction permit card and the street address/lot number are not properly posted and visible near the road. All previous required inspections must be on file with the Building Department or no inspection will be performed.

INSULATION WILL BE CHECKED FOR:

- The building must be weather tight prior to the insulation being installed to protect the insulation from being damaged by the elements.
- The insulation must be installed in conformance with the approved plans, and all applicable codes and regulations. Vapor barriers must be installed correctly. Note: All spaces that will be heated or cooled must be insulated.
- Doors and windows must meet all energy efficiency requirements and must be installed in conformance with the approved plans, and all applicable codes and regulations. Note: All rooms intended for use as habitable space must have at least one door or window that meets the emergency egress requirements.
- The insulation must be installed in such a way that the plumbing will be protected from freezing.
- Insulation installed in roof rafters must be installed properly so as to allow air flow for ventilation between the roof sheathing and the insulation.

Note: Not an exhaustive list – additional regulations may apply.

I, _____, have inspected the construction associated with the Building
(Please print your name)

Permit listed above and, to the best of my knowledge the construction has been completed as per the approved plans and is ready for inspection. I have also reviewed the footing inspection checklist above, and I understand that if the construction has not been completed as stated herein a re-inspection is required. A re-inspection fee will be charged for such inspection.

Signed: _____ Date: _____
Owner or authorized agent

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CERTIFICATE OF OCCUPANCY INSPECTION REQUEST

Property Address: _____

Builder Name: _____ Building Permit#: _____

IMPORTANT NOTES: No inspection will be performed if the yellow construction permit card and the street address/lot number are not properly posted and visible near the road. All previous required inspections must be on file with the Building Department or no inspection will be performed.

CONSTRUCTION WILL BE CHECKED FOR:

- | | |
|--|---|
| <input type="checkbox"/> All work must be completed prior to inspection! | <input type="checkbox"/> Headers have been constructed as per the approved plans and are properly supported. |
| <input type="checkbox"/> The final electric inspection must be complete. | <input type="checkbox"/> Roof framing has been constructed as per the approved plans (roof pitch as per plans, rafter size and spacing, ridge beam size, collar ties size and spacing, and any required support posts have been installed, i.e., king posts). |
| <input type="checkbox"/> The final Department of Health approval must be on file with the Building Department. | <input type="checkbox"/> A copy of the truss certification must be available for the Building Inspector at the time of the framing inspection for any trusses installed. Note: Roof trusses must be properly anchored (hurricane clips). |
| <input type="checkbox"/> The driveway must be completed in compliance with the approved plans, any grade requirements, be paved, and be approved by the Town of East Fishkill Highway Department, or by the Dutchess County Department of Public Works, or by the New York State Department of Transportation. If the paving has not been completed a bond must be posted. | <input type="checkbox"/> Chimney chases have been constructed as per the approved plans, are properly fire-stopped, and terminates above the roof at least the minimum dimension required. |
| <input type="checkbox"/> The final certified As Built Survey Plot Plan must be on file with the Building Department. | <input type="checkbox"/> All fire-stopping has been properly installed (max. vertical distance – 8’ and max. horizontal distance – 20’). |
| <input type="checkbox"/> Smoke alarms must be hard wired, interconnected, and operational. If there is an attic ventilation fan it must shut down when the smoke alarms are activated. | <input type="checkbox"/> All stairways constructed on site (interior and exterior, basement stairs and deck stairs) must comply with the stair and rail requirements as specified in section 314, 315, and 316 of the New York State Residential Code. |
| <input type="checkbox"/> All entrances/exits must have proper stairs and handrails where required. | |
| <input type="checkbox"/> All rooms intended for use as habitable space must have at least one door or window that meets the emergency egress requirements. | |
| <input type="checkbox"/> There must be at least one bathroom completely finished. | |

Note: Not an exhaustive list – additional regulations may apply.

I, _____, have inspected the construction associated with the Building Permit listed
(Please print your name)
above and, to the best of my knowledge the construction has been completed as per the approved plans and is ready for inspection. I have also reviewed the footing inspection checklist above, and I understand that if the construction has not been completed as stated herein a re-inspection is required. A re-inspection fee will be charged for such inspection.

Signed: _____ Date: _____
Owner or authorized agent

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